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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application

(See Section 3 for contact details)

1. Your organ	nisation or group		
Name of organisation	STAPLEFORD PARISH COUNCIL		
Contact name			
Contact address			
Contact number	e-mail		
Organisation type	Not for profit organisation Parish Council Other, please specify		
2. Your proje	ct		
Project Title/Name	Upgrading of Play Ground Equipment & Football Pitch		

What is your project about and what does it aim to achieve?

Important: This section is limited to 600 characters only (inclusive of spaces).

It aims to enhance the recreational facilities by bringing them up to a modern theme within the recreation ground. The play equipment on site such as it is has proved popular with residents, visiting families, surrounding villages and passing visitors. The Parish Council in conjunction with the village hall committee and the Woodland Trust have embarked on a number of projects to celebrate the Queens Jubilee with a view to invoking a greater sense of community.

In which community area does your project take place? (Please give name – see	Amesbury	y Area Board	
section 3 of the grants pack) I/we have discussed our project with the town/parish council?	Yes	Date 15th November 2011	
I/we have discussed our project with our Wiltshire councillor?	Yes	Date 15th November 2011	

Where will your project take place?	Stapleford Recreation Ground
When will your project take place?	Early spring 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)	Existing equipment has served its useful life and a recent RoSPA report (copy available) red flagged parts of it thereby conderming it for safe use. Since locking up the play park the parish councillors have had many approaches as to what is going to replace the old equipment and how soon wil be operative again. We have asked villagers through the local magazine and discussed with them what they would like to see going forward. We have been asked to provide more varied equipment which also spans the age ranges better than that that was there previously. One of the quotes has come from a lead provided from a grandparent in the village who through their grandchildren has provided the company from a recent project in Chitterne. The recreation ground has for many years been a central outside meeting place for the community. We have run functions from there the most recent to celebrate the opening of a Dipping Platform in the river in association with Natural England, plus we have just held a tree planting event in conjunction with the Woodland Trust to mark the Jubilee. This project and other improvements will give us more oppourtunities to use the facilities on a more regular basis either as village groups or individual families
How many people will benefit from your project?	Directly 40 children resident and from the surrounding area. Indirectly the parents and grandparents who use the facilities
How does your project demonstrate a direct link to the local community plan for your area?	A copy of the Village Design Statement is attached and the equipment selected maintains in look the rural feel of the area.

Please provide a reference/page no.	ng en application
To be completed ONLY where town/parish councils are maki	
Is your project one which parish/town councils have powers to raise local taxes to fund?	No
Could your project be funded from your reserves?	Not totally we have £868 from parish funds A resident family is donating £1400 plus R2 funds
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	No but to get it approved this financial year would allow us to have it ready for our Jubilee weekend celebrations

Any other information about your project.

We hoping to use the enhanced facilities in conjunction with the tree planting event and the Jubilee/Olympic weekend to encourage a better integration of the diverse backgrounds and ages of the parishioners, giving them some varied events at which they can mix. This is especially important to our children as it gives them a unique outdoor place to meet and mix it is also very timely as there has over the last couple of years been a larger than usual turnover of residents. All these will give our the villagers a greater sense of belonging and will get them involved in some projects to improve facilities that are on the horizon. Local business's, two of which are belong to parish councillors have provided 3 days manpower free of charge together with specialist machinery to prepare the site for the specialist installers. Once we have completed the project making it a a more attractive open space we are considering submitting an application to make the recreation area a designated "QE11 Field" under the Fields in Trust banner.

3. Management

How many people are involved in the management of your group/organisation? Of these, how many are:

Over 50 years

Male

25 - 50 years

Male

Under 25 years

Male

Disabled People

Male

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a capital project with little revenue consequences. Any ongoing maintenance will be covered from Parish Council reserves

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We have asked what the villagers require and provide them with monthly updates as to the projects progress and intend to conduct a survey once it is up and running about the village as a whole. The councillors are looking at conducting a views and values survey which would include this project.

Have you contacted Charities Information Bureau for help with your application/ to seek other	Yes Date 24 January 201 Yes	s had a meeting w	rith them 28 th
To whom have you applied for funding for this project (other than Wiltshire Council)? Please <u>list</u> with amount applied for and whether you have been successful	Name of Funder Did not approach they volunteered the funds R J Moore & Family	Amount Applied For	Amount Received £1400
Have you or do you intend to apply for a grant from another area board within this financial year?	No		
If yes, please state which one(s).			
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes R2 monies already allocated to the village		

Year ending:	Month: March	Year: 2012	
A - Total income:	£3877.52		
B - Minus total expenditure:	£3493.50		
Surplus/deficit for year: (A minus B)	£384.02 This will be reduced by £269.40 once the clerks quarterly salary is deducted in March		
Free reserves currently held:	£3657.40 Some if this is earmarked for the Jubilee celebrations.		

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)							
eduipment, meanation viol		, ,	P/C						
Activity Trail	£2079.16	Own fundraising/reserves							
Activity Tower	£2272.49			£					
Bark	£1025.50	Parish/town council	С	£ 868					
Infant Springers	£745.82			£					
2 Goal posts including nets	£526	Trusts/foundations		£					
Installation & Delivery	£1400			£					
·	£	In kind		£					
	£			£					
	£	Other - R2 Funding Application sent	С	£ 1812.66					
	£	Local Resident/Business Donation	С	£ 1400					
	£			£					
	£			£					
Total Project Expenditure	£ 8048.97	Total Project Income		£ 4080.66					
Total project income B		£ 4080.66							
Total project expenditure A Project shortfall A – B Grant sought from Wiltshire Council Area Board		£ 8048.97 £ 3968.31 £ 3968.31							
					Bank Details				
					Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the bank account e.g. current	organisations'								

6. Supporting information — Please enclose \underline{all} the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) - I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance

Equal opportunities

Access audit Environmental impact

Planning permission applied for N/A or granted N/a

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date:
Position in organisation:	29 th February 2012
Please return your completed application to the appropriate Area Board Loc	cality Team (see section 3)