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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**  
**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>			
<b>Name of organisation</b>	STAPLEFORD PARISH COUNCIL		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	<input type="checkbox"/> Not for profit organisation <input checked="" type="checkbox"/> Parish Council <input type="checkbox"/> Other, please specify		
<b>2. Your project</b>			
<b>Project Title/Name</b>	Upgrading of Play Ground Equipment & Football Pitch		

<p><b>What is your project about and what does it aim to achieve?</b></p> <p><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i></p>	<p>It aims to enhance the recreational facilities by bringing them up to a modern theme within the recreation ground. The play equipment on site such as it is has proved popular with residents, visiting families, surrounding villages and passing visitors. The Parish Council in conjunction with the village hall committee and the Woodland Trust have embarked on a number of projects to celebrate the Queens Jubilee with a view to invoking a greater sense of community.</p>
<p><b>In which community area does your project take place?</b> <i>(Please give name – see section 3 of the grants pack)</i></p>	<p>Amesbury Area Board</p>
<p><b>I/we have discussed our project with the town/parish council?</b></p>	<p><b>Yes</b>                      <b>Date</b> 15th November 2011</p>
<p><b>I/we have discussed our project with our Wiltshire councillor?</b></p>	<p><b>Yes</b>                      <b>Date</b> 15th November 2011</p>

<p><b>Where will your project take place?</b></p>	<p>Stapleford Recreation Ground</p>
<p><b>When will your project take place?</b></p>	<p>Early spring 2012</p>
<p><b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i></p>	<p>Existing equipment has served its useful life and a recent RoSPA report (copy available) red flagged parts of it thereby condemning it for safe use. Since locking up the play park the parish councillors have had many approaches as to what is going to replace the old equipment and how soon will be operative again. We have asked villagers through the local magazine and discussed with them what they would like to see going forward. We have been asked to provide more varied equipment which also spans the age ranges better than that that was there previously. One of the quotes has come from a lead provided from a grandparent in the village who through their grandchildren has provided the company from a recent project in Chitterne. The recreation ground has for many years been a central outside meeting place for the community. We have run functions from there the most recent to celebrate the opening of a Dipping Platform in the river in association with Natural England, plus we have just held a tree planting event in conjunction with the Woodland Trust to mark the Jubilee. This project and other improvements will give us more oppourtunities to use the facilities on a more regular basis either as village groups or individual families</p>
<p><b>How many people will benefit from your project?</b></p>	<p>Directly 40 children resident and from the surrounding area. Indirectly the parents and grandparents who use the facilities</p>
<p><b>How does your project demonstrate a direct link to the local community plan for your area?</b></p>	<p>A copy of the Village Design Statement is attached and the equipment selected maintains in look the rural feel of the area.</p>



**How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

We have asked what the villagers require and provide them with monthly updates as to the projects progress and intend to conduct a survey once it is up and running about the village as a whole. The councillors are looking at conducting a views and values survey which would include this project.

<b>Have you contacted Charities Information Bureau for help with your application/ to seek other</b>	<b>Yes</b> <b>Date</b> 24 January 201 <b>Yes</b> had a meeting with them 28 <sup>th</sup> February		
<b>To whom have you applied for funding for this project (other than Wiltshire Council)?</b>  <i>Please list with amount applied for and whether you have been successful</i>	<b>Name of Funder</b>  <b>Did not approach they volunteered the funds</b> <b>R J Moore &amp; Family</b>	<b>Amount Applied For</b>	<b>Amount Received</b>  <b>£1400</b>
<b>Have you or do you intend to apply for a grant from another area board within this financial year?</b>  <i>If yes, please state which one(s).</i>	<b>No</b>		
<b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b>	<b>Yes</b> R2 monies already allocated to the village		

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b>	<b>Month:</b> March	<b>Year:</b> 2012
<b>A - Total income:</b>	<b>£3877.52</b>	
<b>B - Minus total expenditure:</b>	<b>£3493.50</b>	
<b>Surplus/deficit for year: (A minus B)</b>	<b>£384.02</b> This will be reduced by £269.40 once the clerks quarterly salary is deducted in March	
<b>Free reserves currently held:</b>	<b>£3657.40</b> Some if this is earmarked for the Jubilee celebrations.	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Activity Trail	£2079.16	<b>Own fundraising/reserves</b>		
Activity Tower	£2272.49			£
Bark	£1025.50	<b>Parish/town council</b>	C	£ 868
Infant Springers	£745.82			£
2 Goal posts including nets	£526	<b>Trusts/foundations</b>		£
Installation & Delivery	£1400			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other - R2 Funding Application sent</b>	C	£ 1812.66
	£	Local Resident/Business Donation	C	£ 1400
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£ 8048.97</b>	<b>Total Project Income</b>		<b>£ 4080.66</b>

<b>Total project income B</b>	<b>£ 4080.66</b>
<b>Total project expenditure A</b>	<b>£ 8048.97</b>
<b>Project shortfall A – B</b>	<b>£ 3968.31</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£ 3968.31</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

**I have read the funding criteria**

**The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.**

**If an award is received, I will complete and return an evaluation sheet.**

**That any other form of licence or approval for this project has been received prior to submission of this application.**

**That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults**

**Public Liability Insurance Equal opportunities**

**Access audit Environmental impact**

**Planning permission applied for N/A or granted N/a**

**That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.**

**I give permission for press and media coverage by Wiltshire Council in relation to this project.**

**Name:**

**Date:**

**Position in organisation:**

29<sup>th</sup> February 2012

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**